

Building Rentals

Available after 5:00pm.

What is included in your reservation:

* 2 staff
* Your guests are able to purchase drinks, pastries, and merchandise as if we were open, but the building is only open to your guests.
* You may bring your own decorations and set up equipment, **but the time needed to set up and tear down must be included in your reservation time.** Please let us know in advance how much set up is needed (moving tables, electrical needs, moving any of our decorations, etc.).

All rentals Monday-Thursday must end at 9:00pm (our normal closing time) or pay until that time.\*

* For example, you cannot reserve the space from 5:00pm-7:00pm. However, you are welcome to have your event 5:00pm-7:00pm, but you would have to pay as if the event was until 9:00pm
* \*If you would like to reserve the building during the summer when we have reduced hours, contact Amber at [lighthousecoffeebr@gmail.com](mailto:lighthousecoffeebr@gmail.com) for more information, as you do not need to reserve until 9:00pm.

Pricing: ($150/hour until 9pm; $200/hour after 9pm)

* 2 hours, 7:00-9:00pm - $300
* 3 hours, 6:00-9:00pm - $450
* 4 hours, 5:00-9:00pm - $650
* If you wish to reserve the building after 9:00pm, each additional hour past 9:00 is $200/hour.
  + For example, a rental from 7:00pm-10:00pm would be $500 ($300 for first 2 hours + $200 for additional hour)

Outside food may be brought in, but please clean up mess from food. No alcohol.

Maximum capacity: 80 people

Payment will be done via email invoice. A 25% deposit is due in order to reserve your date and time. The remaining 75% is due 2 weeks prior to your event.

Please contact Amber Elworth at [lighthousecoffeebr@gmail.com](mailto:lighthousecoffeebr@gmail.com) for more information! Thank you!